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- (k) Records showing the names of the OSWI unit operators who have completed the operator training requirements under §60.3014, met the criteria for qualification under §60.3016, and maintained or renewed their qualification under §60.3017 or §60.3018. Records must include documentation of training, the dates of the initial and refresher training, and the dates of their qualification and all subsequent renewals of such qualifications.
- (1) For each qualified operator, the phone and/or pager number at which they can be reached during operating hours.
- (m) Equipment vendor specifications and related operation and maintenance requirements for the incinerator, emission controls, and monitoring equipment.
- (n) The information listed in §60.3019(a).

§ 60.3047 Where and in what format must I keep my records?

- (a) You must keep each record on site for at least 2 years. You may keep the records off site for the remaining 3 years.
- (b) All records must be available in either paper copy or computer-readable format that can be printed upon request, unless an alternative format is approved by the Administrator.

$\S 60.3048$ What reports must I submit?

See table 5 of this subpart for a summary of the reporting requirements.

§ 60.3049 What information must I submit following my initial performance test?

You must submit the information specified in paragraphs (a) through (c) of this section no later than 60 days following the initial performance test. All reports must be signed by the facilities manager.

- (a) The complete test report for the initial performance test results obtained under §60.3030, as applicable.
- (b) The values for the site-specific operating limits established in §60.3023 or §60.3024.
- (c) The waste management plan, as specified in §§ 60.3010 through 60.3012.

§ 60.3050 When must I submit my annual report?

You must submit an annual report no later than 12 months following the submission of the information in §60.3049. You must submit subsequent reports no more than 12 months following the previous report.

§ 60.3051 What information must I include in my annual report?

The annual report required under §60.3050 must include the ten items listed in paragraphs (a) through (j) of this section. If you have a deviation from the operating limits or the emission limitations, you must also submit deviation reports as specified in §§60.3052 through 60.3054.

- (a) Company name and address.
- (b) Statement by the owner or operator, with their name, title, and signature, certifying the truth, accuracy, and completeness of the report. Such certifications must also comply with the requirements of 40 CFR 70.5(d) or 40 CFR 71.5(d).
- (c) Date of report and beginning and ending dates of the reporting period.
- (d) The values for the operating limits established pursuant to §60.3023 or §60.3024.
- (e) If no deviation from any emission limitation or operating limit that applies to you has been reported, a statement that there was no deviation from the emission limitations or operating limits during the reporting period, and that no monitoring system used to determine compliance with the emission limitations or operating limits was inoperative, inactive, malfunctioning or out of control.
- (f) The highest recorded 12-hour average and the lowest recorded 12-hour average, as applicable, for carbon monoxide emissions and the highest recorded 3-hour average and the lowest recorded 3-hour average, as applicable, for each operating parameter recorded for the calendar year being reported.
- (g) Information recorded under §60.3046(b)(6) and (c) through (e) for the calendar year being reported.
- (h) If a performance test was conducted during the reporting period, the results of that test.
- (i) If you met the requirements of §60.3035(a) or (b), and did not conduct a